

Customs Entry & Recordkeeping Checklist



Customs Entry Number _____ Date _____

INSTRUCTIONS

Write one of the following letters next to each item below: **Y**-Yes **N**-No **D**-Doesn't apply

Are the following documents included in the entry file?

Entry Summary (CBP Form 7501)

Cargo Release Status Notification

Commercial Invoice

Packing List

Receiving Record

Antidumping Certificate

Importer Security Filing (Ocean Only)

Bill of Lading or Air Waybill

Free Trade Agreement Supporting Docs

Importer Declaration (TSCA, Footwear, etc.)

U.S. Goods Returned: Shipper's Declaration

U.S. Goods Returned: Manufacturer's Affidavit

Accounts Payable Record

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